

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

MINUTES SPECIAL TOWN BOARD MEETING: FEBRUARY 27, 2020

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:32 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish a Quorum:** Tom Christensen, Ted Ritter, Brian Cooper, Jim Swenson, Tim Clark, Marion Janssen town treasurer, Tom Martens town clerk. There were also five other people in attendance.
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on Wednesday, February 26, 2020 before 6:00 P.M.
5. **Discussion /Action Items:**
 - a. **Payment of Bills:** Motion Cooper seconded Swenson to approve general account checks 26803-26805 and golf course check 16432-16433. By a voice vote: Yes – 5; No – 0. Motion carried unanimously.
 - b. **Update Golf Course 2020 Greens Project:** Motion Christensen seconded Ritter to rescind the motion made by Clark seconded by Swenson at the January 7, 2020 special town board meeting, item 5b, to accept the proposal from Golf Preservation to reconstruct the greens on holes #1, #5, #6, #8, #10, #13. By a voice vote: Yes – 5; No – 0. Motion carried unanimously. Motion Christensen seconded Ritter to hire Golf Professionals to reconstruct greens #1, #5, #6, with work to start no earlier than September 20, 2020, and with the project cost to be \$59,800; the owners' costs to be \$14,125; and with architect fees to be \$4,400 for a total cost of \$78,425, and if weather permits, at the town's request, additional holes could be completed. By a voice vote: Yes – 5; No – 0. Motion carried unanimously. Golf Professionals require a \$5,000 deposit.
 - c. **Update on Snowmobile Groomer Barn Roof Failure:** Mr. Christensen reported that the original portion of the Bo-Boen Snowmobile Club Barn has failed. The insurance adjuster has given the OK to tear down what is left of the structure. The adjuster will provide an estimate. However, since the building had concrete block walls, the adjuster also needs an estimate from a contractor. Brad Waldmann gave the estimate for the new building last year. Mr. Waldmann is out of town. Mr. Christensen will contact MSA Engineering to see if they can give an estimate.
 - d. **Review Timeline of Events for Transferring Cemetery Operations to the Town:** Mr. Ritter provided a timeline for the events for transferring the cemetery operations to the town. The proposed ordinance will be reviewed tonight. The ordinance will again be reviewed and approved for adoption at the March 9, 2020 regular town board meeting. The ordinance will be posted and published. The transfer of the cemetery operations to the town will be presented to the electors at the Annual Elector Meeting on April 21, 2020. If approved, the town board will schedule a special town board meeting to adopt the ordinance for the transfer.
 - e. **Review Draft Code of Ordinances, Chapter 18 – Cemetery and Appendixes:** Mr. Ritter had prepared a draft of Chapter 18, the Cemetery ordinance and Appendixes. The board reviewed the draft and suggested several revisions and corrections. Mr. Ritter will make the changes and present Chapter 18 for approval for adoption at the March 9, 2020 regular town board meeting.
 - f. **Review Draft Sexton Position Description.:** Mr. Ritter had prepared a draft of the sexton position description. The board reviewed the draft and suggested several revisions. Mr. Ritter will make the changes and present the revised description to the board for approval at the March 9, 2020 regular town board meeting.
 - g. **Approval of a Liquor Licenses:** Motion Clark seconded Cooper to grant a Class B Combination Fermented Malt Beverage and Intoxicating Liquor License to Pub n' Prime St. Germain, LLC, Robert Ohde, agent. By a voice vote: Yes- 5; No – 0. Motion carried unanimously.
6. **Adjourn:** Mr. Christensen adjourned the meeting at 9:53 P.M

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor